

**COUNTY LIMERICK
NORTH CORK
TRANSPORT GROUP LTD.**



Rural Bus Offices, Unit 6a, Newcastle West Enterprise Centre, Sheehan's Road,
Newcastle West, Co. Limerick
Tel: (069) 78040 Email: info@ruralbus.com

Application form for the position of:	Manager
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A **Job Description** and a **Person Specification** have been enclosed with this application form.

This application form, when completed, should be returned to the Secretary, Rural Bus, Unit 6a, Newcastle West Enterprise Centre, Sheehan's Road, Newcastle West, County Limerick so as to arrive not later than **5p.m. on Wednesday, 28th February 2007.**
(only hard copy of applications accepted)

1. Name in full (BLOCK LETTERS)

2. Postal Address (BLOCK LETTERS) (Notify at once, in writing, of any change. An acknowledgement will be sent)

3. Telephone No.(s): Private: _____
Business: _____ (If you may be contacted there)
Mobile: _____
Email: _____

(For office purposes only; how did you find out about this vacancy?)

4. GENERAL EDUCATION

School or College Attended	From	To	Examinations	Results

5. PROFESSIONAL QUALIFICATIONS

Full Title Degree(s) Qualification(s) held	Type & Grade of Honours (1 st or 2 nd Class, Grade I or II)	Subject(s) in final Exam	University, College or Examining Authority	Year Degree / Qualifications Obtained

6. BRIEF SUMMARY OF EXPERIENCE

<u>From</u>	<u>To</u>	<u>Title of Post</u>	<u>Employer</u>

7. PREVIOUS EMPLOYMENT RECORD

From	To	TITLE:
		NAME AND ADDRESS OF EMPLOYER:
MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, SALARY, ETC.		

From	To	TITLE:
		NAME AND ADDRESS OF EMPLOYER:
MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, SALARY, ETC.		
From	To	TITLE:
		NAME AND ADDRESS OF EMPLOYER:
MAIN RESPONSIBILITIES, SIGNIFICANT FEATURES, SALARY, ETC.		

8. Please list three reasons why you are interested in this position.

9. With reference to the 'Essential Knowledge, Skills and Ability' section of the 'Person Specification' (see attached) please indicate the two areas where you feel you are strongest, and the one you feel you need to develop most.

10. Please give three examples of how people can be marginalised due to lack of access to transport.

11. Please give details of any relevant experience and/or achievements you consider the interview panel should be aware of when assessing your application for the position of Manager.

12. If you wish, please enclose any other supporting information that you consider would be relevant to your candidature for this position. (If enclosing please list)

13. Do you hold a current full driving licence? Yes No

14. Have you ever been convicted of a criminal offence?

Yes No

If yes, please give details:

15. Names and addresses of two responsible persons to whom you are well known but not related and to whom reference may be made as to character. (If you are or have been in employment, one of the referees must be an existing or former employer):

(a) Name: _____ (b) Name: _____

Occupation: _____ Occupation: _____

Address: _____ Address: _____

Tel: _____ Tel: _____

16. Please submit one unbound copy of your current curriculum vitae in addition to this application form.

Before signing this form please ensure that you have replied fully to all questions.

I, the undersigned, hereby declare all the foregoing particulars to be true.

Usual Signature: _____

Date: _____

Candidates who send their applications by post should allow sufficient time to ensure delivery not later than 4.30pm, Monday 16th September. Late applications will not be accepted. A panel may be formed from which future positions may be filled.

Canvassing will disqualify.

County Limerick & North Cork Transport Group is an Equal Opportunities Employer.